Conflict of Interest Disclosure Statement
Revised 9. 16. 2022

In the spirit of transparency and ethical engagement, COCA requests its governing body to disclose if any conflict of interest, real or perceived, exists. For COCA, a conflict of interest exists if an individual during the past or upcoming 12 months:

    a. was/is actively involved in the governance of an arts/cultural/history/heritage organization/business (as a member of a board of directors or steering committee),

    b. was/is a paid or unpaid staff member/contractor,

    c. gained/stands to gain financially from the funding of an organization/business under review, or

    d. has a family affiliation with an arts/cultural/history/heritage organization/business.

Each member of COCA's Board of Directors is required to disclose any real or perceived conflict of interest, as defined above, with any arts/cultural/history/heritage organization/business that may be funded by COCA or that may be discussed or voted on during the normal course of Board business. If a conflict arises after a form is signed and submitted, the Board member must alert the COCA staff and complete an updated Conflict of Interest Disclosure Statement.

If you have any conflict of interest, with any arts/cultural/history/heritage organization/business please indicate the organization(s)/business(es) below (If none, add NA):

I understand that I am expected to conduct business in accordance with the letter, spirit, and intent of all relevant conflict of interest laws and this conflict of interest policy and to refrain from any illegal, dishonest, or unethical conduct. I understand that if a situation arises where it is difficult to determine the proper course of action, the matter should be discussed immediately and openly with the Board of Directors and/or with the Chair or their designee for advice and consultation. The resulting course of action may result in a voting recusal. Furthermore, I understand that this document can be amended at any time.

Board Member Printed Name:

Board Member Signature: