



Summer 2019 Exhibits Internship **Florida Historic Capitol Museum, Tallahassee, FL**

Objective: Working with the Museum’s Exhibits Manager, the intern will gain skills and knowledge of best practices in object-handling and exhibit installation as they assist with the exhibit on Florida’s space history opening July 2019. The intern will also gain research and interpretive writing skills as they participate with a collaborative team in the planning and creation of the upcoming exhibit exploring the 1920s in Florida.

The Florida Historic Capitol Museum, operated by the Florida Legislature, is the State’s museum of political history. Three floors of long-term and special temporary exhibits offer visitors a glimpse of Florida’s historic moments within an iconic preservation project: the restored 1902 Historic Capitol building. The Museum is free and open to the public 363 days a year with a robust calendar of special programming.

Duration:

- May 17 – August 2019 (with possibility of extension)
- For college credit graduate students complete 160 hours per 3 credit hours; undergraduate students complete 120 hours per 3 credit hours
- Hours negotiable for non-enrolled candidate

Duties:

- Assist with case-layouts and installation of artifacts
- Possible painting and mount-making

1920s Exhibit

- Participate in collaborative exhibit planning meetings
- Historical research
- Assist with photo and artifact selection
- Assist with writing interpretive panels and labels

Expectations:

- Intern will work a consistent pre-determined schedule
- Enthusiasm, teamwork, and a positive attitude
- Submit to the Florida Legislature’s required background check

Qualifications & Experience:

- The ideal candidate will have knowledge of and interest in Florida’s history and be a student (undergraduate or graduate) in history, museum studies, museum education, art history, or related field
- The ideal candidate is pursuing a career in the museum field
- Prior internship or work experience in museums a plus, but not required

To apply, please email Michelle Sunset, Exhibits Manager sunset.michelle@flhistoriccaptol.gov with “Summer Internship” in the subject line. Include your resume and a one-page personal statement describing how your interests align with the internship as described and what you hope to gain from the experience.